5/1/2026
MEEOA Executive Committee Meeting Agenda

ATTENDANCE: Ashlee Fecteau, Casey Henderson, Melissa Ivey, Michelle Richards, Abby Waceken, Noelle Dubay , Erin Nason , Christa Grohoski.

Agenda Item	Discussion	Next Steps
Call to Order		
Action Item: Approve Agenda	Motion to approve the agenda made by Casey, second by Christa. Noelle abstained. Agenda Approved.	
Action Item: Approve Minutes	Motion to approve the meeting minutes made by Erin, second my Melissa. Noelle abstained. Minutes approved.	
Officers' Reports		
President's Report: Ashlee	See report in the box. ● COE state leaders meetings. ● State leaders planning meetings to finalize strategic plan with NEEOA ● Attended NEOA Conference & board meeting. ● Cont. outreach to delegation. ● Michelle, erin, paul t spraggins grant application being submitted today.	
Past-President's Report: Michelle	● Cont state leaders meetings ● Attended NEOA conference & board meeting. ● Attend COE & NEOA community calls. ● Outreach to delegation and membership. ● Cont communication with people for nominations. ● Completed the ● Working on paul t spriggins grant application.	
President-Elect's Report: Erin	● Cont state leaders meetings. ● COE community calls ● Sent out Coffee Break invites. ● Paul t spragins grant application	

	• Communicated with the Technology Chair on membership lists. • Communicated with the Alumni Chair on ideas.	
Secretary's Report: Martha	See report in the Box.	
Treasurer's Report: Melissa **Action Item: motion to accept the treasurers report made by Erin second by Michelle. Approved.** **Action:**	See report in the Box. • 191$ paypal to be transferred. • Reimburse mileage for NEEOA and MEEOA Meetings. • 2027 budget is now available in the Box. • Fair share contribution of 4,000$	
<u>Standing Committee Reports</u>		
State Initiatives: Christa	• NEEOA conference & board meeting. • Brainstorming ideas on first gen celebrations. • Elected to be NEEOA secretary.	
Conference: Abby + Sue	• Cont. to update box drive for future conference chairs. • Will connect with a new chair in the coming months to check in.	
Membership: Jill	See report in the Box • Further discussion to be continued.	
Government Relations: Aaron	Chair not present	
Nominations & Elections: Michelle	See report in the Box • Priority 3: Voted on a full slate at NEEOA business meeting.	
Development: Noelle	• Ideas for Trio student based auction.	
PR: Jasmine	See Report in Box Drive Chair not present • Social media postings. • ME Trio & Gear Up alumni facebook group.	
Technology: Casey	See report in the Box • Working to develop the new MEEOA website. • Google workspace for nonprofits.	
Alumni: Teri	No report	

Ad-Hoc Committee Reports		
Leadership Development: *Vacant*		
Factbook: Tobey		
Fair Share: Michelle	• 12 done with 2 more to be done by the deadline. • Exceeded our goal for ME.	
Old Business		
• Paul T Spraggins Grant Application • Procedure for fundraising/sponsorships (Development) • Ideas for raising money/revenue	• Submitting the application today!	
New Business		
• Finalize Strategic Plan • Summer check-ins/communication	• Reviewed, edited, and finalized the Strategic Plan ○ Motion to accept the strategic plan made by Abby, second by Michelle. Approved. • Communication will continue through the summer on various topics to address between now and the fall.	
Adjourn Official Meeting		
	Motion to adjourn made by Melissa second by Erin.	