

NEOA Business Meeting Minutes
April 2025

Motion to approve agenda made by Ginny, 2nd made by Sue. Agenda approved.

Motion to approve January meeting minutes made by Brian, 2nd made by Ebony. Three abstentions. Minutes approved.

- President
 - See PowerPoint for more information
 - Attending COE State Initiatives, State Leaders, and Fair Share
 - Worked with President Elect to finish planning for Advocacy Day
 - Helped to plan and attend Policy Seminar
 - Attended April NEOA Board meeting
 - Assisted with onboarding new board members
 - Continue sharing COE information with membership
- Past-President
 - See PowerPoint for more information
 - Supported President in their role
 - Worked with board to help plan for policy seminar
 - Attended COE State Leaders meeting periodically
 - Worked with President and President-Elect to fill slate for election.
 - Supported incoming Treasurer's onboarding process
- President-Elect
 - See PowerPoint for more information
- Treasurer
 - See PowerPoint for more information
 - Current balance: 4/3/25, \$40603.63
 - Completing onboarding: added to bank account, review responsibilities and policies/procedures.
 - Working on Policy Seminar reimbursement
 - Review procedures for membership dues collections
 - Plan to work on budget for next year
 - **VOTE:**
 - **Motion to approve Treasurer's report made Ebony, 2nd made by Abby. All in favor. Treasurer's report approved.**
- Nominations and Elections
 - Slate to vote on:
 - President: Ashlee Fecteau
 - President Elect: Erin Nason
 - Treasurer: Melissa Ivey
 - Secretary: Martha Burt
 - NEOA State Liason: Michelle Richards
 - Motion to accept slate made by Steve, 2nd made by Terry C. All in favor. Slate approved.
- Government Relations

- Planned for and attended Policy Seminar as team leader
 - Policy Seminar Update
 - Met with staff from 3 out of 4 Congressional offices - still trying to secure a meeting with Congressman Golden
 - 3 alumni attended as part of team with 3 board members and 2 MEEOA members
- Conference Chairs
 - See PowerPoint for more information.
 - 86 registrants
 - Spent: \$10930.83
 - Earned: \$16743.00
 - Overall, conference grossed \$5812.17
 - Received feedback and will use to plan MEEOA Con 2026.
 - Plan to explore other potential venues in Maine, compare pricing (Black Bear Inn - Orono)
 - Begin to officially plan MEEOA Con 2026
- Development
 - Conference sponsorships: \$4500
 - Cleaning up fundraising spreadsheet
- Membership
 - See PowerPoint for more information
 - Met with Casey: navigating database, templates for reports, access to Box drive
 - Met with Michelle: responsibilities/procedures of role, how membership has been handled in the past
 - Sent out email to unpaid members to request payment
 - Working with current President and Treasurer to establish procedures around collection dues and recording in database
 - Work with Casey to clean up database (archiving old records)
- Technology
 - See PowerPoint for more information
 - Assisted with conference planning
 - Worked on MEEOA website updates as needed
 - Renewed meeoa.org domain name for a few more years
 - Helped onboard new board members
- State Initiatives - Advocacy Day
 - 75 registered
 - Looking for someone to step into planning Advocacy Day
- Factbook
 - See PowerPoint for more information
 - Updated and shared at Advocacy Day
 - Located on the MEEOA website
 - Looking for someone to take over committee chair
- Fair Share
 - See PowerPoint for more information
 - FY 2025 goal for the 10 for 10 campaigns was 12, exceeding our goal by securing 13 donations!

- FY 2025 Institutional Membership goal is \$48194.00, we currently have \$42267.00
- **Motion to adjourn the meeting made by Ebony, 2nd made by Sue. Meeting adjourned.**