

June 4, 2024

Executive Committee Meeting Agenda

Attendance: Ginny Ward, Ashlee Fecteau, Steve Visco, Aaron Dombroski, Casey Henderson, Erin Nason, Teri Mann, Lisa Black,

Agenda Item	Discussion	Next Steps
Call to Order		
Action Item: Approve Agenda	Motion to approve agenda made by Steve, 2 nd made by Teri. All in favor to approve agenda; agenda approved.	
Action Item: Approve May minutes	Motion to approve May minutes made by Steve, 2 nd made by Aaron. All in favor to approve May minutes; minutes approved.	
Officers' Reports		
President's Report: Ginny	See box drive for report. • Met one last time with Finance Committee to make edits on fiscal policies • Plan to work with Michelle to look at positions that need to be filled	
Past-President's Report: Terry	Nothing to report on at this time.	
President-Elect's Report: Michelle	See box drive for report. • Continue to work with committees. • Continue to work with State Initiatives project.	
Treasurer's Report: Erin Action Item: Approve treasurer's report Action: Approve Fiscal Policy Updates	See box drive for report. • Expenses have not changed since last meeting. • Policy reimbursement and State Initiatives reimbursement (from grants) has been mailed; not received yet at this time. • Discussion about Fair Share contribution and amount that should be given. • Discussion about revenue and keeping it frugal at the time is beneficial for future costs (conference, etc.) Motion to approve Treasurer's report made by Steve, 2 nd made by Aaron. All in favor of approving report; report is approved. Fiscal Policy Updates: • Most updates involved wording. • Updated refund policy.	

	Motion to approve Fiscal Policy updates made by Steve, 2 nd made by Erin. All in favor of approving updates; Fiscal Policy updates are approved.	
<u>Standing Committee Reports</u>		
Advocacy Day Chair: Sydney	Nothing to report at this time.	
Conference: Abby/Sue/Steve/Teri	- Teri - Abby and Sue have reached out to Teri and Steve regarding previous contacts (UMA, Black Bear Inn) - Discussion around how well UMA worked last year/how great they were to work with	
Membership: Kathryn	Nothing to report at this time.	
Government Relations: Aaron & Chris	See box drive for report. - USM trip to Washington, D.C. with 25+ students and staff – great experience - Sat in on COE briefing yesterday regarding 11% potential budget cuts – continue engaging with delegates and advocating for TRIO - If programs have any type of events going on this summer that they want to promote, please let Aaron/Chris know	
Nominations & Elections: Terry	Nothing to report at this time.	
Development: Vacant	Nothing to report at this time. Andrew added information to transitions manual.	
PR: Michelle	See box drive for report. - Continuing to post on social media. - Helping Jasmine with transition to PR role.	
Technology: Casey	Continue to update website and address any technology questions that come across.	
Alumni: Teri	Nothing to report at this time.	
<u>Ad-Hoc Committee Reports</u>		
First Gen Day: Tony	Committee plans to meet mid/end of July to discuss plans.	
Leadership Development: Vacant	N/A	
Factbook: Brad	Nothing to report at this time.	
Fair Share:	Discussion about Fair Share contribution and amount that should be given.	
<u>Old Business</u>		
Revisit Timeline of Activities		

<u>New Business</u>		
Adjourn Official Meeting	Motion to adjourn meeting made by Steve, 2 nd made by Ashlee. All in favor; meeting is adjourned.	