

AGENDA

MEEOA Executive Committee Meeting
 November 19, 2020
 Zoom, 1:00-3:00pm

PARTICIPANTS:					
Name:	Absent:	Present:	Name:	Absent:	Present:
Mary Sinclair		x	Andrew Long		x
Steve Visco		x	Kate Walsh		x
Sam Prosser		x	Eric Pratt		x
Nik Lallemand	x		Dave Megquier	x	
Lisa Black		x	Ginny Ward	x	
Linda Freeman		x	Casey Henderson		x
Tony Staffiere	x		Sara Flowers	x	
Terri Plummer		x			
<i>Katharine Lualdi</i>	x				

Agenda Item	Discussion	Next Steps
Welcome and Opening		
Call to Order	1:02	
<ul style="list-style-type: none"> Action Item: Approve Agenda 	Mary presented the agenda for the November meeting. Steve motioned to approve it. Terri seconded. All approved.	
<ul style="list-style-type: none"> Action Item: Approve October board meeting minutes 	Mary presented the minutes from the October meeting. One typo and one error regarding a date were noted. Steve motioned to approve the amended minutes. Eric seconded. All approved.	
Officers' Reports		

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President's Report: Mary	<ul style="list-style-type: none"> Mary has been working closely with chairs on a variety of initiatives , which she reported on throughout the meeting 	
Past-President's Report: Steve	<ul style="list-style-type: none"> Steve reminded the Board that we need to start thinking about the MEEOA slate of officers for next year. He asked current Board members to think about stepping up to the President elect position. 	
President-Elect's Report: Sam	<ul style="list-style-type: none"> Nothing as President Elect—Sam presented during conference updates 	
Treasurer's Report: Nik <ul style="list-style-type: none"> Action Item: Accept Treasurer's Report 	<ul style="list-style-type: none"> Nik was unable to attend but uploaded a report for us to review. Mary will ask Nik for more info on the individual budget lines next time Sam motioned to approve, Steve seconded, all approved 	<ul style="list-style-type: none"> Mary will work with Nik to include more detail in the budget lines next time
Secretary's Report: Lisa	<ul style="list-style-type: none"> Nothing to report 	
Standing Committee Reports		
Alumni	<ul style="list-style-type: none"> The revamped award form has been sent to the MEEOA listserv for 3 alumni awards—no nominations yet The new Alumni Board has been convened and will host a meet and greet with alumni during one of the conference evening blocks Terri wrote letter to the USM Chancellor regarding the recent gift from the Alford Foundation urging him to consider the needs of TRIO students in its disbursement. Terri would like input before sending. 	<ul style="list-style-type: none"> Terri will send a draft of her letter to the chancellor to the Board for input Board will comment so she can send

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<p>Conference: Sam and Linda</p>	<ul style="list-style-type: none"> • Sam and Linda announced that they have secured a keynote speaker—Professor Valentina Iturbe-LaGrave, Director of Inclusive Teaching Practices at the University of Denver • The conference virtual platform will be NEOA's version of Zoom • The committee has decided to create a Google site instead of a traditional conference booklet • Lisa asked if sessions will be recorded and suggested Rev for closed captioning. Linda will reach out to speakers to assess their comfort with being recorded. Eric suggested providing a sharable link to Google Drive to avoid storing videos on the website—this would provide a bit more privacy/security • Mary suggested incorporating a welcome before sessions start each day and Andrew suggested someone to introduce each speaker and to welcome the audience. Steve noted that we also need to include time for a NEOA update. Sam is incorporating all suggestions into the schedule • Mary asked how we want Tony to promote the conference. Sam will send Tony registration info when she has it 	<ul style="list-style-type: none"> • Sam will request volunteers to be zoom room moderators and to construct google site; please consider volunteering! • Lisa will send info on Rev to Sam/Linda • Sam will send Tony registration info when she has it
<p>Development: Andrew</p>	<ul style="list-style-type: none"> • Andrew stated that Jonathan Henry has made a \$1,000 commitment. Andrew plans to send him an invoice soon • Andrew has also followed up with Machias Savings Bank and Husson College—those sponsors are still 	<ul style="list-style-type: none"> • Andrew will invoice Jonathan Henry

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	<p>in the works. Andrew is still trying to get ahold of Adam Lee. Eric reported that he got no response at all from SAPPI.</p> <ul style="list-style-type: none">• Steve noted that times are tough for development everywhere—NEOA is experiencing similar problems	
Government Relations: Eric	<ul style="list-style-type: none">• Eric continues to relay pertinent COE updates to the MEEOA membership. Of note is a request for ED to reevaluate objectives and prior experience points due to the pandemic• Eric is sending a congratulations card to Senator Collins, thanking for her advocacy, and will send cards to Pingree and Golden, too• Early December or late January are the two scenarios most likely for Talent Search and EOC RFPs. If this does not transpire, their release could be delayed with the transition to the new administration• Movement on the Higher Education Act and Pell are expected next year• Bernie Sanders's aid asked to go to the Vermont Educational Opportunity Association meeting—Eric suggested asking Katie Brown from Collins's office to come to ours• Steve suggested that Collins/King could say hello for TRIO Day. Mary suggested that we should invite them to the conference and awards ceremonies, too	

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	<ul style="list-style-type: none"> • Steve reported that COE's Policy Seminar is still moving forward in a hybrid model 	
Membership: Kate	<ul style="list-style-type: none"> • Kate reported that to date, we have 12 renewed program memberships (9 paid). • 49 individual memberships have been renewed (31 paid). She noted that people really seem to be liking PayPal 	
Public Relations/ TRIO and GEAR UP Advocacy Day Chair: Tony	<ul style="list-style-type: none"> • Tony was not in attendance, but Doris attended the start of the meeting. She stated that the TRIO Day committee will also be using the NEOA Zoom account. Michelle Richards has stepped up as co-chair and they are generating lots of positive momentum • Steve noted their tight timeline—when the request for help goes out, we need to be ready to respond • Due to the change in format, the committee plans to also reach out to SSS this time! The cost has been reduced to \$50/participant • Dr. Anthony Jack will be the keynote and Doris plans to reach out to the Maine astronaut Jessica Meir as well • TRIO Day will take place over three days, 2/16 – 2/18, and registration will run from January 11-22 	Volunteers likely needed for moderating and zoom—stay tuned!
Ad-Hoc Committee Reports		
Webmaster: Casey	<ul style="list-style-type: none"> • Casey announced that the UMaine System is moving away from Box and toward MS365 OneDrive. It is possible that we may lose access to Box as early as January. 	

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	<ul style="list-style-type: none"> • OneDrive has an option to purchase additional storage at a rate of \$2 per month for 100GB of storage—this is much more than we have currently • Eric motioned to move to OneDrive and purchase storage, Sam seconded, all approved • Casey will move forward with the migration of files 	
<p>Leadership Development: Ginny</p>	<ul style="list-style-type: none"> • Ginny was not in attendance. Mary stated that the next MEEOA hangout will be a program roundtable scheduled for early December. There is also a plan to apply for COE funding for a speaker who could offer PD between TRIO Day and the NEOA conference • A decision will be made in January regarding whether to hold the NEOA conference in a live/virtual/hybrid format 	
<p>Factbook: Sara</p>	<p>Not in attendance</p>	
<p>Fair Share: Dave</p>	<ul style="list-style-type: none"> • Dave was not in attendance but Steve attended the Fair Share call. We seem to be ahead of other states and on par with where we typically are. Last year we did not hit our 10 for 10 goal (18) • Mary noted the continued need for someone to shepherd Fair Share for MEEOA, and Steve noted that it is a hard position for a new person to tackle. In other states, the president elect takes on Fair Share, but in NEOA, the past president does • Steve suggested that recent retirees may be willing to step into this role and stated that on January 13th there will be a Fair Share training 	

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	<ul style="list-style-type: none"> Eric noted how hard it is right now to ask for money. All agreed. 	
Old Business		
	<ul style="list-style-type: none"> Nothing new to report 	
New Business		
	<ul style="list-style-type: none"> Mary suggested new meeting times starting in January. The new schedule will be: January 4, 1-3 February 4 1-3, March 4, 1-3 April TBD. May 13 1-3, June 10, 1-3 We have also made progress on the logo! Doris sent several designs to consider. Mary will send back feedback for revised designs. 	
Adjourn Meeting	Steve motioned to adjourn at 2:41, Kate seconded. All approved.	