

**Minutes of MEEOA Executive Board Meeting
UMA Bangor Campus**

September 19, 2019 • 1-3

In attendance: Andrew Long, Mary Sinclair, Mary Kate Barbosa, Andrew Henry, Eric Pratt, Lisa Black, Steve Visco, Karen Keim.

Welcome. Quorum established. Call to order at 1:02

OFFICER REPORTS

President's Report:

- Steve presented the draft agenda. All approved.
- Steve has begun reaching out to all TRIO Directors in Maine. We have so many new directors! Common themes in the conversations included stress about grant renewal and the participant mental health issues programs are facing.
- The NEOA grant the new logo has been approved, which comes with a \$250 award.
- Steve has also signed up for the COE Executive Leadership Institute.

Past President's Report:

- Mary Kate has been reaching out to new TRIO staff in Northern Maine. She has also been working with Trisha House, the new State Office Rep for Senator Collins's Caribou office, to help her understand all things TRIO.

President-Elect's Report:

- Mary had nothing to report as president elect.

Treasurer's Report:

- 2019-2020 Proposed Budget: Steve sent Nik the budget—he was able to log into our bank account with Patrick's assistance
- Membership direct deposits continue to be a concern as they do not always show up with member's names. Overall, we are getting there!
- Casey and Steve are researching what it would take to set up a PayPal account, which could possibly alleviate this issue

Secretary's Report:

- Lisa had microphone issues, but she had nothing new to report

STANDING COMMITTEE REPORTS

Alumni:

- Andrew has been considering how to spotlight alumni in meaningful ways at the conference. One possibility might include determining local alumni and reaching out to them to attend
- Andrew is working to determine the timeline for soliciting nominations—Steve suggested setting benchmarks working backwards from date of conference
- Andrew will be seeking both recommendations for TRIO alums to serve on the alumni committee and suggestions for ways to better involve them in MEEOA

Conference:

- Hotel updates: The \$99 room rate has been confirmed. They will also comp rooms for COE and NEOA. Committee is working through room capacity logistics before moving forward with invitations for the banquet. Pre-conference rates are too costly, but Bridget Mullins may be able to get something at COA instead
- Save the dates have gone out! Mark your calendars
- Program round tables: committee is working on an idea to make them more focused, possibly with “hot topics” to focus conversation
- Idea for COE Session for Thursday 1-4pm block: “Understanding Major Disparities in College Opportunity” that will look at Pell Institute Indicators Report where each table (to include campus leaders and other stakeholders throughout Maine) will engage with a different policy
- Nik: Has equipment he can share so we can offer professional head shots to interested attendees

Development

- Mary Sinclair created a new ask form so that we are all using the same tool for conference sponsorships, ads, or general donations
- Andrew and Karen got approval for a \$10,000 level of sponsorship. The plan is to use these funds for the Leadership Institute
- Andrew has met with representatives from IDEX and Town and Country FCU. Possible points of collaboration include financial literacy programming and TRIO students attending USM’s Money Conference
- Alan Parks will be coordinating donations for MEEOA auction, and a coffee break sponsor has been identified

Government Relations:

- Eric reported that all 373 of the 473 currently funded Talent Search programs who applied for the STEM supplement received it. Funds will be released by 9/30/19
- Senate appropriation subcommittee was going to mark up the spending bill funding TRIO programs but was postponed.
- TRIO's proposed funding had the smallest increase for all 12 government funding bills—practically level funding
- SSS grant RFP: Best guess right now is late October/early November
- State GEAR UP grants were purposely restricted to a small pool of candidates due to a limited amount of available funds by the Department

Membership

- As of September 19th, there are at least 11 paid members. There are more unspecified deposits in the bank account

Public Relations

- Tony will be working with Steve on the logo contest
- Working on putting together short vignettes to feature our programs statewide

Fair Share

- Nothing new to report as it is very early in the Fair Share Season yet.

Strategic Plan

- Eric is reviewing everyone's report to see how frequently Strategic Plan priorities are coming up in them. Please begin attaching the sub number when you can.
- He is working to continue aligning the strategic plan with our report outs.

Advocacy Day

- Tony is looking for a cochair
- 2020 TRIO and GearUp Advocacy Day will be 3/10/2020

AD HOC COMMITTEE REPORT OUTS

Technology

- Casey is looking to move our website to a new provider. We are due for a software update. He is considering GoDaddy, a third-party commercial hosting company—same

as NEOA. This will likely not happen until early next year to minimize downtime during Conference Season.

- Casey also requested that Board members each review website to make sure our information is correct

No new business.

Adjourn 2:11