

# Minutes of MEEOA Board Meeting

Black Bear Inn

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*January 7, 2019 | 8:30-9:45am*

In Attendance: Mary Kate Barbosa, Patrick Blanchette, Dori Fellman, Andrew Henry, Karen Keim, Eric Pratt, Michelle Richards, Mary Sinclair, Tony Staffiere, Jane Kimball-Foley (advisor)

## **Welcome**

## **Call to Order 8:30am**

### **Officer Reports:**

#### **Past President Report- Dori**

- No luck with finding a president elect.
- Serving on the board helps to grow professionally and the vitality of our organization relies on it.
- It would be great to get someone who has experience to take on the role, and then some less experienced people could come in after them.

#### **Treasurer Report- Patrick**

- TD bank has a new policy about minimum balance and the number of checks written each month. This should not be an issue for us.
- Patrick started a new document, in lieu of QuickBooks. He shared it.
- Two new charges just showed up and he is not sure what they are about. Patrick will need to check with the bank.
- Sponsor invoices have not gone out. Patrick has some questions: clarified the conference sponsors with Karen. He will send them out.
- Conference attendance and income is up, if all the projected money comes in. A lot of people have not paid individual memberships or for the conference.
- So far the money matches everywhere.
- Went over the budget (income and expenses). Everything looks good and as expected.
- In his new job, Patrick can stay on as treasurer until the end of the year, but we should actively start looking for someone to fill the role. Tony has an idea.
- No changes needed.

#### **Secretary Report- Mary Sinclair**

- Eric took November minutes and Mary sent them out. There were some small things that needed to be addressed but they have been already.
- Karen moved to accept. Dori second. Unanimously passed.

#### **President Report- Mary Kate Barbosa**

- She has been supporting Shelbie with conference. Whenever Shelbie had ideas she encouraged them and made sure to be available for communication.
- Excited Patrick will stay on.
- Need to do something about getting more Alumni applications: we only had two this year. Jane suggested a longer nomination time. Perhaps we could start accepting names right away. Michelle mentioned that maybe we could combine the application for Policy Seminar.
- Patrick reminded that when it comes to Policy Seminar, we need to be very clear ahead of time who we are paying for, if the costs are being split, etc.
- Mary has been looking at the drives and information. Casey is going to be helping set up the team drive. Karen has a bunch of the jump drives that have every document ever. Alan and Steve put all MEEOA documents on that at some point. She will share them with Mary and Mary Kate.

### **Committee Reports:**

#### **Conference Report – Shelbie (not present)**

- Shelbie does not want much credit for any of this, but she has been great. Karen said Shelbie had a great support system (Kate, Casey, Mary, Tony, Rusty, Becky, Ginny, Karen, Andrew).

#### **Membership Report- Kate (not present, sent report ahead of time)**

- 39 paid individual and 9 institutional. More will come in at the conference.

#### **Hall of Flags/PR Report- Tony**

- HOF- nothing major. Invitations will go out Monday. The event is on Wed, March 20. He will invite the governor and others (Sen Millett was re-elected). Tony will send out nominations for student speakers too. HOF is a full day event with the afternoon at UMA.
- Social Media/PR-
  - Tony is hopeful to get more video and stories to cycle around. He wants to be able to send them with press releases and have more faces with the association.
  - The Keynote address at the conference will be live-streamed. Social media-friendly files are ready to post for the conference.
  - Outreach has been better since last month.

#### **Alumni Report- Michelle**

- Only received two alumni award nominations, both are UB. Paula Alves from Bowdoin and Sarah Hoolbrook from UMPI will be recognized. Both are coming to the conference with guests.
- A rep from Sen Collins' office will come. Other offices are not coming. Rep Pingree's office wanted names and addresses so she could send congratulations.
- Tony will greet the winners and representative and talk with them about social media.

### **Government Relations Report-Eric Pratt**

- Government is currently still shut down. TRIO is already funded. Some of the Department of Ed is not working right now.
- Congressional Budget office proposed cuts to Pell and other student aid.
- There is a push to get the Higher Ed Act reauthorized before Lamar Alexander leaves in 2020.
- TRIO Programs CAN now use prior-prior year information for student verification.
- The plan for Rep Golden- Eric will push that in the business meeting.

### **Fair Share Report- Andrew Henry**

- Numbers sent out are incorrect. Andrew just got on the email list with Al Phillips. MEEOA is now at 53% of their funding. We can get to 55% if we get our 10 for 10. Jane will be pushing this at the conference, as well as Andrew.
- Missing UMaine, KVCC for institutional memberships.
- 10 for 10: 2018 goal was 19, got 25. In 2019, our goal is 20. Have 6 now. Andrew needs to do some cross referencing to find exact numbers.

### **Other Business:**

- Strategic Plan-
  - Eric working with Alan. Brought a few copies of for people to edit.
- Policy Seminar
  - Don't have time to discuss this at this point. Karen suggested Mary Kate figure out the team going. Without a President Elect, she could take Eric as Government Relations and since it is his first year.
  - COE has not told us yet who we should be targeting, but with the threats to SSS it would look it would be good to have at least one SSS Alumni.

**Jane motioned to adjourn. Eric second.**