

MEEOA Business Meeting November 16, 2015
Google Hangout – 1:00pm -2:30ppm

In Attendance:

Teri Morse
Anthony Staffiere
David Megquier
Lena Michaud
Steve Visco
Christy Le
Kelly Ilseman
Karen Keim

Call to Order

Approval of the minutes- **Action:** Approval of Minutes – Unanimously Approved

Review Agenda- **Action:** Approval of Agenda - Unanimously Approved

Executive Committee Reports

President – Teri Morse- still working on filling open spots on the board.
We have NEOA Scheduled for Thurs-Friday this week, will update on any important sharing upon our return.

Nov 4-5: EOC – N.E.O.A. Sponsored Professional Development Day in Gardiner MA was well attended and a wonderful conference – Hosted by MEOC this year. Marty Kelly and Kate Kevit were the primary coordinators for the conference; Christy Le and Randy Paine Assisted with organization as well. Gaelyn Hastings NEOA President was able to attend and give a brief update on NEOA activity and encourage members to advocate- TRIO Tuesday and “raise-the-cap”

****President- Elect is still Open**

Treasure – Jane Kimball Foley –Not in Attendance

Kelly picked up the last remaining info rom Dan, Scheduling to meet with Jane Next week to hand off the materials and set up the TD Bank paperwork.

Secretary – Christy Le nothing new to report minutes are available from last meeting on the website.

Past-President – Kelly Ilseman-

Standing Committee Reports

Nominations & Elections – Kelly Ilseman

- Still need Pre Elect – ideas
- Will put another call out to membership

Conference Co-Chair –Ginny Fowles Ward- not in attendance

– Teri Reported

- 45 Registrations to date- 10 short of hotel requirement to waive room fees, need to encourage more programs to register (new programs, USM)
- Keynote confirmed: Sue Mackey Andrews & Leslie Forstadt
- Alumni Resiliency Panel in the works- Elyse to moderate
- 12 workshop proposals, plus two additional, submitted with options across programs (including specific workshops for EOC)
- Exploring the option of screening Paper Tigers- film about school using trauma informed practices to build resilience. Not sure when it could happen?? Cost is \$175. Could we even swing that?
- Danette has agreed to handle all things Auction
 - Seeking bigger donations for raffle & auction
- Alumni award nominations due soon
- Chris Hastedt on board for a workshop for EOC on financial resilience and Amertah Perman from Maine Development Foundation on the Adult Attainment Initiative

Ad-Hoc Committee/Coordinator Reports

Membership – Lena Michaud

Memberships are still coming in, Lean is able to deposit the membership funds in to the Account and has been sending Teri the Deposit Slips

Alumni – Michelle Richards- Not in attendance

-Teri Reported that she has submitted a request for award submissions ASAP. We have one to date; Teri has Two to Submit.

Development – Alan Parks/Dave Meguire

Sponsor Talking Points for Development Committee 2015
Annual Sponsor benefits - \$1,000/yr

- Your organization will be highlighted on our web page for one year and in Conference Booklet.
- Annual Sponsors are identified at all MEEOA events over the course of the year, i.e. handouts, podium posters, etc. Communications committee needs to assure these tasks are carried out.
- Your organization will be invited to have to honorary guests at the annual Conference banquet.

Conference Sponsor (back-up offer) - \$500/yr

- Full-page ad in the Conference Booklet.
- Sign on site.
- Recognized throughout the event as a Conference Sponsor.
- Your organization will be invited to have to an honorary guest at the annual Conference banquet.

Conference Coffee Break Sponsor - \$250

- Recognized during Coffee Break
- Sign on site at the event
- Logo in Conference Booklet
- Ad in Conference Booklet

Government Relations – Dave Megquire- positioned well with New England. Worked with Donna Thompson to raise the cap,

Fair Share – Dave Megquire-currently working on 10-10 looking at reducing us to 15 from 18. Checking on due dates for institutional memberships come due.

Hall of Flags – Anthony Staffiere

No new updates

- Dave will contact Tony to determine agenda, needs and potential donors

Public Relations – Karen Keim- My only thing to report is that the UMaine System is working on a report and has included TRIO. I'm working on the outreach section with Rosa Redonnett on it. Sorry I didn't send in a report.

Webmaster – Casey Henderson- not in attendance

Old Business

Media – Getting the MEEOA Programs in the News! (Fact Book – Monthly highlight) – Use the Alumni Sent in for Awards – as possible Fact Sheet Alumni Highlights!! – to be mailed out quarterly to our Senators and Representatives; as well as other important community partner programs, and possible news sources.

Bi-Laws; - We need to get a few folks to commit to helping review the bylaws in their entirety. **Steve, Dave and Kelly will work with Teri on updates to Bylaws**

Transition Manual – Review Updated Draft for meeting.

1. Purpose of the Manual/List of past Presidents
2. Index with Page Numbers
3. Reviewed and added Position Descriptions that were lacking (please Review your role and make recommendations for modifications)
4. Added Readings:
 - a. The Early History of the Higher Education Act of 1965
 - b. National Studies Find TRIO Programs - Effective at Increasing College Enrollment and Graduation

*Paul Spraggins Leadership State Grant program up to \$500 with \$500 Match – Kelly update. Schedule to meet/Hangout with Lena, Kelly and Teri to discuss next steps. Kelly will (hopefully) be attending a COE sponsored Webinar Nov 18th, 2010.

*Purchase of TD Bank Deposit Stamp – Lena was able to deposit checks without an issue in Fort Kent. Will purchase a stamp of other banks require the stamp.

New Business

Adjourn