

**MEEOA Google Hangout Meeting
November 17, 2014**

In Attendance:

Kelly Illseman
Anthony Staffiere
Allan Parks
Casey Henderson
Teri Morse
Christy Le
Chris Turner
Daniel Barton
Michelle Richards
Danette Madore
Darylen

Call to Order

Personal Check-In

Action: Approval of Agenda

Motion to approve Agenda- Anthony Second Daniel

Secretary's Report

Action: Acceptance of October 2014 Meeting Minutes

Motion to Approve minutes as is-Daniel Barton Second-Chris Turner

Subcommittee check-in

President

NEOA meeting update:

- NEOA auction: volunteers to solicit items-- hotel stays preferred
Anthony has volunteered to help with this, Daniel Barton will also help.

Constitution amendment for all standing committee members to vote-
update hasn't made progress with this yet, has information and Kelly is working
on it, lots of edits needed, bigger task than originally anticipated a work in
progress. Alan will be happy to help with the language of this.

Move forward with 501(c)(3) committee meetings- Alan will help with
moving this forward Kelly will send out an e-mail regarding this.

Past-President – Chris

Recently back not allot to report but willing to help out with what he can

President-Elect – Teri

Lynn Ploof-Davis has agreed to help with Nominations and Elections willing to take suggestions for One other person for this, Can we move forward with a committee with a missing person? Yes don't wait. Chris Turner will help with this moving forward, Teri will be calling and e-mailing Chris to move this forward.
Nominations & Elections - Chris, Sandra, Teri, and Lynn

Treasurer – Dan

Trying to add Kelly to the Account almost there, more time then anticipated but almost accomplished. Lots of deposits 24 paid members 11 Paid program memberships, 9 individual registered but not yet paid, slowly coming in. When Dan took over this positions he has been going through a box of receipts scanning and organizing them from back to 1997, Can these documents be scanned and then destroyed? Is there a reason they cannot be destroyed. Keeping Actual paper docs for the past 3 years. Ginny from Bowdoin has requested \$500 for the Restorative Workshop Speaker from the Peace Studies Program From UMAINE, 20 slots available wants to decrease cost, would like an answer by December 19th Open for discussion. How much money is set aside for Professional Dev for programs? Total of \$500, Usually given out 4- \$125 allotments, past 2 years no requests have been made for these funds. Discussion about taking a formal vote for these funds.

Motion to Approve this Request: Christ Turner, 2nd Danette **Approved**

Secretary – Christy

Meeting minutes have been submitted and posted to the MEEOA website

Membership Coordinator – Sandra (not in attendance)

Membership database is up to date, she sent out an e-mail to all new staff asking to Join MEEOA. Make a note about membership benefits when mailing conference info professionals.

Webmaster – Casey

Posting website updates, Conference registration is up, helping Tony with TRIO days.

Alumni Committee – Michelle

Alumni awards 4 nominations and 2 more on the way, 2 rising stars and 2 achievers. Almost double the nominations from last year which is exciting. Database is up and running not all of people in it thus far, but working on promoting this more, Alumni have to add info themselves, staff Cannot add to the Alumni database for past participants for legal reasons. Teri wondered why can't current students be added? Discussion about adding these current students so we don't lose them. Maybe adding this to the Senior Exit interview for HS students? Discuss uploading students info with current students.

Hall of Flags Coordinator – Anthony

Hall of Flags is moving forward, Now that elections are over they can coordinate on activities. Will be e-mailing project directors.

TRIO Days Maine Feb 19-20, 2015 - Anthony

Trouble getting institutions to commit, but Kelly has had success with this Hotel is Marriot Sable Oaks and Holiday Inn across the street will house this event. ASA Pledged \$10,000 towards the event! Karen Keim handled this donations. Another \$15,000 is a work in progress with another potential donor.

On-site registration is proving to be a challenge, asking or volunteer for morning of Feb 19th to help with this. Chris can help with this. Looking for help with Security, the people from MA who usually help with this will be attending the event and cannot provide security this year Suggestions welcome!

Has volunteers for entertainment, UMF is going to provide this for the 2 days. Needs to discuss the workshops and content at the next planning meeting.

Karen and Kelly are in negotiations with the busses and Husson college covering some of this cost. Issues with the Lunch provided is the students will arrive at the colleges very late for lunch that are far away, might have to send them with a bagged lunch.

Conference Chairs - Danette & Darylen

Back on track moving this forward, Becky has conference registration 6 have come in already. Same price as last year. Registration first day 5-7pm, Trivia the first evening, and discussion about Hospitality Suite. Looking for additions for the Trivia game. Teri has been helping with workshops and presenters. Darylen discussed the conference tentative schedule **will include this with the meeting minutes when received.

Dory award nominations, how does this process work? Alan said there is no formal process other than a Board nomination and it moves forward, its not an award that needs to be given every year. Darylen motions that we nominate Karen Keim and Danette 2nd it.

It was Voted on and the nomination was approved- Karen Keim

Slide-show discussion, Becky has volunteered to put it together if someone else takes the pictures. Discussion about Speaker “thank-you” gifts giving a scholarship in their name to a TRIO student.

We received the NEOA State Initiative award: will include in Meeting minutes

Susuan Collins and the Al Mitchum Award, can't confirm won't happen until last minute.

Factbook Coordinator – Steve (not in attendance)

Fair Share Coordinator – Dave(not in attendance)

The form is available through COE to make donations

Development Committee - Alan/Dave

If anyone has specific needs that they can help with don't hesitate to contact them to help.

Government Relations Coordinator – Dave (not in attendance)

If you are not on the TRIO listserv you should be lots of updates occur here

Public Relations Coordinator - Karen

Other Business

Reminder: Policy Seminar Nomination Deadline - Friday, Dec 5th

Maine Basket items and auction items for conference NEOA

Each of the board members to contribute to this

SSS-Alan Parks

The deadline for grant writing has been postponed to February. The last time it took 14 months. If they stick to the timeline there will be a lag in funding, staff will be lost and students will not be served during the overlap of Non-funding. Beware if they do this to SSS then the rest of the TRIO programs will be on target for the same. Call your representatives!!!

Adjourn