

**MEEOA Business Meeting**  
**January 5, 2012**  
**Black Bear Inn, Orono, ME**  
**9:00**

-Jess introduced everyone on the board

-Minutes of last year's meeting

- The header needs to be changed to MEEOA
- Bylaws has a typo
- Motion to approve with revisions by Claire. Seconded by Claire.
- Approved

Conference

-The raffle and the auctions brought in \$2100. \$5,200 was made on the conference as a whole.

President's Report- Jess

- We have met monthly with Polycom or at UMaine (thanks Sarah for helping with rooms)
- We put in for NEOA state initiative funds for the Hall of Flags. We are going to be able to compensate transportation for those who travel the furthest.
- Also put in for a COE state initiative grant to pay for our TRiO yearbook and an advocacy event.
- Jess has taken a new non-TRiO position, but she is going to stay on as president with Shawn and Dave going to policy seminar.

President Elect's Report-Shawn

- Dave is going to help Shawn through the process. We still need alumni to take with us, so if people have ideas, they should send them to Shawn.
- Dr. Mitcham put out a request for state liaisons and Shawn is that person. He has talked with Heath and Dave a lot and done some work statewide related to the Job Act.
- Would it make sense to be strategic about who we send and them being from a specific program? Upward Bound because it is a grant year.
- We will send out a list of former alums who attended policy seminar so people can see who has already been nominated.

Treasurer's Report

- This is one of the most profitable conferences in a long time. The conference committee solicited many donated items.
- Be sure you are paying your memberships. Institutional and individual memberships are separate.
- The budget for last year ended well.
- Professional development funds are available for members.
- There were tax questions this year. We are a 501c4 code 6. This means that donations are not tax deductible to the donor. This has to be disclosed to the donor. People can use

it as a business write off. We have to be coded 6 so we can lobby. We now have a certificate with the information on it. There are a lot of places that only donate to 501c3s. Thanks to Alyssa for doing all of that legwork.

-There is about \$14,000 in the bank account right now, but checks haven't been cashed, etc. We have money in the checking account that stays there (about \$10,000).

-Steve was wondering if we have talked about also becoming a 501c3 as well. Ginny said that this came up years ago. One distinction with the 3 is that you are offering services to students, beyond the membership benefit. There has to be a charitable aspect to it. There is a stricter percentage of expenses that can go toward lobbying and policy seminar would count toward that.

#### Membership Report- Margaret

-We are looking for nominations for the board for next year.

-71 individual memberships (up from 65 last year)

-12 institutions memberships (everyone)

-36 non members at the conference, and 92 people attended

-13 people are not members, but should have paid

-There are 4 programs, not including TRiO, who are registered- FAME, MaineCAN, etc. if they become members, it could be very helpful.

-Casey has been updating the website this fall and it is looking great. If anyone has any suggestions, talk with Casey so he can explore it to see what is possible.

#### On Course- Alan

-The board is sponsoring this professional development experience. Skip Downing is coming the second week of May for a 3 day workshop.

-You may want to promote this with your colleagues. The rooms are affordable. \$375 if you are a member.

-Only 50 people can go, so sign up fast.

Motion to adjourn by Theresa Smith.

Seconded by Laurie Davis.

All in favor.