

MEEOA State Business Meeting
Wednesday, April 5th, 2023
NEOA: Portland, ME; 3:30 PM to 4:30 PM

PARTICIPANTS: 47 people in attendance

Agenda Item	Discussion	Next Steps
Welcome and Opening		
Call to Order		
<ul style="list-style-type: none"> ● Action Item: Approve Agenda 	<p>3:42 PM Call to order</p> <p>Terry presented the agenda for the State Business meeting. Sam motioned to approve. Bridget seconded. All voting members voted yes; no abstentions or no's.</p>	
<ul style="list-style-type: none"> ● Action Item: Approve minutes 	<p>January state meeting minutes sent out by email earlier for feedback and paper copies provided. No discussion or changes. Keith motioned to approve. Michelle seconded. All eligible voting members present approved. None opposed and no abstentions.</p>	
<ul style="list-style-type: none"> ● Action Item: 		
Officers' Reports		
<p>President's Report: Terry Charlton</p>	<ul style="list-style-type: none"> ● Started a year ago at NEOA as president elect; supportive board. ● Represented Maine on NEOA board, COE monthly state leaderships meetings ● Helped with 1st gen celebration; gained grant for that with help from others ● MEEOA annual conference; Paul Spraggins grant brought Jim Peacock for a preconference training, with support of SMCC and CMCC so no cost to organization or conference; brought conference to the campus, 	

	<p>which was part of the goal of stepping up to be president and gain more community college involvement to the board.</p> <ul style="list-style-type: none"> ● TRIO Advocacy Day went well ● Attended New England Council Breakfast with Senator Angus King and Aaron Dombroski ● MEEAO presidency fantastic professional development opportunity ● Policy Seminar in DC; explained purpose of Policy; Maine UB alums did a great job, have given back in so many ways to the state ● Assisted with NEOA conference; hoping others might think about volunteering to help on a committee or MEEAO 	
<p>Past-President's Report: Sam Prosser</p>	<ul style="list-style-type: none"> - Helped with budgeting for Policy; didn't attend herself as past president. - Attending NEOA meetings - Recruiting for current and next year's board; quite a few slots to fill, mainly looking for conference chair or co-chair; some people already willing to be on committee but not the board, so a team is ready. Hoping to beef up committees and utilize those more of those options for people to get involved and lighten the load for people. Rusty asked if there's a multi year contract with the site or is there latitude to make a different location choice. The other option the board proposes is moving to every other year model for financial purposes and offering an online conference. Not making as much money as prior years and that's 	

	<p>how we send people to policy. Would like to continue the model of putting money toward policy. Maine smaller, so sending more people has a bigger impact compared to other states. Trying to make conference more affordable. Willing to work with chairs on flexibilities. Ginny thanked Sam for her work in a three year commitment.</p> <ul style="list-style-type: none"> - Helped a little bit with NEOA. 	
President-Elect's Report: Vacant	.	
Treasurer's Report: Vacant	<ul style="list-style-type: none"> ● Looked back on expenses and income for the past year. Focused primarily on the conference because Policy is still pending. Made about \$2,000 and change on the conference. Some still things that need to be accounted for. Membership thanked Erin for stepping in. ● Steve motioned to file the report for audit; Sam seconded. All those voting members in favor voted yes; no no's or abstention. ● Ginny asked a question about impact on MEEOA from Policy. Is the NEOA reimbursement still happening. Terry is still working on expenses. This year was lighter than other years without a president elect. Future years may be different. Aaron also got a \$500 from NAVUB and a small discount for first time. 	
Secretary's Report: Alyssa	<ul style="list-style-type: none"> ● Nothing to report 	
<u>Standing Committee Reports</u>		

<p>Alumni: Terri Plummer</p>	<ul style="list-style-type: none"> ● Not much happened between January and April. Will be doing race again and information will be coming out soon. Needs help; just Andy Campos and her right now. Terry asked Terri to share her email for those who want to join, gave email and also can find her on the MEEOA website. Not a big commitment. Meet once a month. 	
<p>Conference: Kelsey Bailey</p>	<ul style="list-style-type: none"> ● Same report as January; nothing new to report. Just review highlights of the position: meet with board once a month, meet with committee, you can be creative and make decisions. Get to collaborate a lot with development, Linda was a huge help. Reach out to Sam. 	
<p>Development: Linda Freeman</p>	<ul style="list-style-type: none"> ● Development deals with sponsorships for the conference. Thinks they raised around \$3900 this year. Currently a one person show and needs more support. Sam asked Linda to share more about the role; mainly getting sponsorships for the conference. Making phone calls to established donors, which is pretty easy. Trying to make new connections and expand list of donors if possible. Couple new sponsors this year. 	<ul style="list-style-type: none"> ●
<p>Government Relations: Chris Vogel and Aaron Dombroski; Aaron absent</p>	<ul style="list-style-type: none"> ● Priority 1: professional development and networking: met with King in Portland a few weeks ago. ● Priority 2: Effective Political Advocacy: <ul style="list-style-type: none"> ○ Interesting experience; down with a bunch of programs all over; interesting to take stories from here to DC; so important to have alum there. Very fortunate to have a supportive congressional delegation who likes TRIO. Staff is who they met with, DC staff, all on board, 	

	<p>speaking for the elected rep but make it all happen. Really positive. New England, Maine really fortunate, expressed that to the aide. COE tagline was march to a million, serving about 850,000 participants in the country and move to million in a year. Requesting more money to that goal.</p> <ul style="list-style-type: none"> ○ Continuing to talk about McNair grant and figure out a way for Maine to be competitive. ○ Working on some regulation adjustments for VUB. ○ Collins' DC staff in Maine this or next month; possibly reaching out to have them invited to a campus to meet with programs. 	
<p>Membership: Kate Walsh, absent</p>	<ul style="list-style-type: none"> - Individual memberships renewed to date: 61 (9 unpaid) - Program memberships renewed to date: 14 (0 unpaid) - If you're unsure of your status, reach out. - Kate leaving this position but Kathryn willing to take her place. 	
<p>Public Relations/ TRIO and GEAR UP Advocacy Day Chair: Michelle Richards</p>	<ul style="list-style-type: none"> ● Advocacy Day March 8, first one since COVID. Pretty successful. 6 groups. 35 people, multiple representatives, two who addressed the crowd. Thomas student spoke and shared amazing story. Speakers were great, other reps in and out; multiple groups had individual meetings. UMF met with Mills. Three news stories covered the event; shared videos on social media but will get them on the website as well. Really good coverage. Comment made about the 	

	<p>notebooks being a nice touch. Had a mix of programs as well, UB, VUB, SSS.</p> <ul style="list-style-type: none"> ● PR piece: still putting thing on social media; thank you for sending them. Maine alum who won the award earlier got shared, etc. Those connections are great, keep emailing them. ● Like and follow on social media; Sam encouraged more people to be involved to help the algorithm, like and comment. Riko helping with Instagram. Question asked for handle; Michelle will send it out to the list. 	
Ad-Hoc Committee Reports		
<p>Technology: Casey Henderson</p>	<ul style="list-style-type: none"> ● Didn't attend MEEOA so has a summary of the whole year ● Helped with conference planning at MEEOA ● Added a new page for 1st gen day on the MEEOA website ● Keeps MEEOA website up to day, post things as they come across the desk, send him something notable and he will share; contact info on website. ● Worked with Erin to get up to date on billing. ● In charge of mailing lists; let him know if you want to be on the MEEOA List. ● Ginny commented that Casey does a lot more than people realize for both MEEOA and NEOA, dedicates a lot of hours to this role, handbook/program, breakout rooms, registration, technology in the ballroom, working with A/V contact at hotel. 	

	<ul style="list-style-type: none"> ● Sam reminded that Casey doesn't have a committee but could always use help. 	
First Gen Day: Lisa	<ul style="list-style-type: none"> ● First year that we had a First Gen Day chairship; went really well. Terry is only second MEEOA president from a community college ever, so thanked her. ● Wrote a grant to NASPA for all SSS programs to submit. Four of them got it, but not KV, seemed to be schools that hadn't gotten it before. Created 1st gen proud door hangers that allies could hang on their doors. Created a book club that they did at their campus, Educated, created questions, state wide zoom discussion. ● Casey created a submission form for 1st gen photos, etc. Sam noted we were one of the only states that had pictures, really on top of things. ● Ashlee Fecteau and Tony Staffiere joined the committee. Encouraging people to join because it was really SSS dominated and want to open it up to any program. Can do whatever they want. 	
Leadership Development: Vacant	<ul style="list-style-type: none"> ● 	
Professional Development: Vacant	<ul style="list-style-type: none"> ● 	
Factbook: Vacant	<ul style="list-style-type: none"> ● Sam noted that we realized as a board that we have PD funds available for members but they never get used. Made a form, created a rubric. Board will develop a review committee. It's a work in progress but will be an actual application that will be on the website. Encourages people to apply for them if they'd like. We will send a message out when it's posted. Lynn suggested that it could be combined with the Gerry Ellis Award, which is applied for through the 	

	NEOA website. Some consideration for offering more than \$125 if there are funds left at the end of the year	
Fair Share: Steve Visco	<ul style="list-style-type: none"> ● Thank you to folks as we are a bit of the envy of other states; usually at 100%. Invites people to donate individually. ● Fair Share good follow up to government relations and explain why this is important. COE at policy is at their best. COE coordinates response from all over the country to address issues. Fair Share pays for the staff who do the advocacy and lobbying. ● Any questions, ask Steve. ● Maine usually as a state organization takes the pressure of the membership on fair share by donating money to COE, \$5,000 contribution. Shows COE how much we appreciate them. ● Susan Collins is coming tomorrow to the presidents dinner, and they would like after the remarks for a group picture of all the Maine people with Collins. Show the numbers. 	
Old Business		
	<ul style="list-style-type: none"> - Terry encouraging people to join positions. Shared a list of the positions that will be vacant next year, President elect, president, treasurer, factbook, secretary. There are factbooks to share, thanks go to Steve Visco and Casey for helping with those. - Sam would like to formally nominate someone who has been on the board for years, Michelle Richards, to be president elect for next year. Would cause a vacancy in PR/advocacy day. Also like to nominate for reelection, 	

	<p>Erin Nason for Treasurer. Steve Visco and Teri Mann for conference chairs. Leaves president, really hoping someone with experience and/or confidence will step into president role. Ashlee Fecteau volunteered. Aaron motioned to approve slate as rec, Danette seconded. All able approved, no opposed or abstention. Sydney Brown volunteered for Advocacy, UMaine UB will do Factbook, both president appointed.</p>	
Adjourn Meeting	<p>Terry asked for motion to adjourn at 4:32 PM; Mary motioned, Linda seconded. All in favor. None opposed and no abstentions.</p>	