

# AGENDA

MEEOA Board Meeting

*December 6,, 2018 | 10:00-2:00*

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Maine Educational Opportunity Association  
Executive Committee Meeting Minutes  
Google Hangout  
December 6, 2018, 10:00am

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Members Present: Mary Kate Barbosa | Dori Fellman | Andrew Henry | Karen Keim | Eric Pratt  
| Shelbie Ross | Tony Staffiere | Steve Visco

## Welcome

## Call to Order

-Mary Kate called to order at 10:05 am.

## Officer Reports:

Past President Report- Dori

- 27 people voted on Survey Monkey
- Membership voted in everyone on the slate
- Still no president elect
- Karen suggest by-laws to see what that means for the board.
- Steve checked the bylaws- President continues for another year. Does not believe past president has to serve another year, though.

Treasurer's report- Patrick

-Not in attendance

Secretary's minutes- Mary Sinclair

-Not in attendance

President- Mary Kate Barbosa

- Has to report to NEOA each month in five categories
- Continue to send Mary Kate information that falls within these five categories so she can have them for the next NEOA meeting.
- Reported that we have four Maine TRIO staff in the Arnold Mitchem Leadership Institute
- Reported that we are working on a new strategic plan
- Noted that we have strong representation on the NEOA board

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- Mary has been working through the Google Drive, archiving material, hoping to move things to a team drive for ease of access to everyone. Casey's email is tied to the permission for access.
- Dori is giving Mary Kate the jump drive
- We need to continue to encourage our programs to send information to Tony to put on social media in order to get our faces out there.

Vote to Accept Minutes November 7, 2018 Meeting (Sent on 12/4/18 from Mary Sinclair)

- Motion to accept minutes: Dori
- Motion seconded: Eric
- Votes: All yes, no opposed, no abstentions

Vote to Accept Treasurer's report (Report sent on 12/4/18 from Mary Sinclair)

- Motion to accept report: Dori
- Motion seconded: Karen
- Votes: All Yes, no opposed, no abstentions

Results of online vote of elected positions-

- As mentioned above. 27 Yes votes, 0 No votes, 0 abstentions

## Committee Reports:

Conference – Shelbie

- 86 people have registered as of 10:06 am, today
- Steve has confirmed that this is a good number
- Registration is open until 12/28- No walk-ins
- “Chance Auction” this year which means people buy tickets and bid on items that way, so they will be drawn as winners
- Invitations have been sent to official guests. Still awaiting responses
- Discussed adding former board members in conference booklet
- Mary is working on the booklet, Steve has offered any help if need information or anything
- Proposal made to give Mary free registration for conference for helping with things as an unofficial co-chair
  - Motion to give Mary registration fee waiver: Karen
  - Motion seconded: Shelbie
  - All voted Yes, no opposed, no abstentions
  - Three cheers for Mary! -Karen
- No longer planning to do photo booth, will do our own

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-Theme for hospitality suite is dressing like something starting with a letter from TRIO or Gear Up

## Membership- Kate

-See report sent on 12/4/18 from Mary Sinclair

## Hall of Flags/PR- Tony

- Shelbie should send anything she wants to be presented to the masses
- Will handle all media requests to attend conference
  - Will need Mary Kate and Stephanie Cruz or Jane Kimball Foley to be available for interviews

## Alumni- Michelle

-See report sent on 12/4/18 from Mary Sinclair

## Development- Karen

- Only has heard back from Gear Up
- Gear Up is donating a coffee break of \$250 in honor of Dori's service
- Not connected with Ray Rice or person from UMF
- Michelle Webb at KVCC has an idea for a way she can support
- Has a meeting with Machias Savings Bank today and will update soon
- Has contacted people who have donated in the past
- Working on a spreadsheet to compile all contacts of past donors
- Getting a giant poster from UMO printed to advertise for sponsors
- Husson has sponsored as well
- Still has a few more asks to go
- Farther ahead than last year at this time
- Starting new plan to ask institutions for for donations in honor of TRIO professionals' services

## Govt Relations-Eric Pratt/ Karen

- See report
- Karen added that when being asked by government officials who should have funding cuts so we can gain funding, we never suggest programs to cut from (ie. Title I or IDEA). That is their job to determine.
- Also discussed that it is determined now that the most current FAFSA can determine eligibility for TRIO programs effective immediately. This information was sent to SSS directors in a letter last week but applies to all TRIO programs.

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## Fair Share- Andrew

- Sent an email for 10 for 10 campaign to membership
- Trying to get the ball rolling before MEEOA
- Our needed numbers have increased from 19 to 20
- In contact with AI to get our current numbers
- Maine is behind, at 10%
- Discussed possible event at conference to boost donations
  - A football of beverages
  - Andrew in a Parks-era dress

## Webmaster- Casey

- See notes in the report sent on 12/4/18 from Mary Sinclair

## Old and New Business:

### Date and time for next meeting at conference

- 8:30 to 9:30 Monday morning of conference

### Election results

- Noted earlier in minutes

### Strategic Plan

- Eric working with Alan Parks.
- Alan has given input on previous plan
- Mary Kate and Andrew are willing to help edit
- Going to be working on more in the coming days
- Eric going to contact Sarah Henry to see if she has original document
- Mary Kate has reached out to Shawn Graham to see if he has the original doc

### Rising Star/Achiever Awards

- No noms yet
- Karen is working on a nomination (Myles Ouellette) but waiting for his permission
- Michelle should send a direct letter to each director
- Tomorrow is the deadline
- Michelle sent a reminder yesterday

### Special Dates

- SSS APR workshop looking like it might be attached to NEOA
- Steve mentioned that isn't looking like a popular option and it may be another time

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## Storing Data

-Mary is working with Casey on this

## First Generation Day Recap

-Mary Kate discovered that all UMPI Presidential staff are first-gen!

## What projects would we like NEOA to help fund.

-Bringing leadership to our events (NEOA or MEEOA)

-NEOA wants to incorporate this as just a part of the conference invites

Motion to adjourn: Karen

Motion seconded: Dori- All voted yes, no opposed, no abstentions (Adjourned at 11:11 am)



