

**MEEOA Business Meeting**  
**December 14, 2015**  
**Google Hangout – 1:00pm -2:30ppm**

**In Attendance:**

Teri Morse  
Steve Visco  
Alan Parks  
Christy Le  
Michelle Richards  
Kelly Ilseman  
Ginny Fowles Ward  
Becky Colannino  
Jane Foley

**Call to Order**

**Approval of the minutes**

**Action: Approval of Minutes** will approve minutes at the next meeting Technical difficulties from last meeting prevented minutes from being completed.

**Review Agenda**

**Action: Approval of Agenda**

Kelly motioned to accept agenda Ginny- Seconds  
No discussion was requested.  
Voted on and accepted unanimously

**Executive Committee Reports**

**President** – Teri Morse

Attended Effective Strategies for Engaging Alumni Webinar Dec 2<sup>nd</sup>

It was pretty basic, discussed the standard things we are all doing, the focus was on using technology and hosting events. Getting folks together in the name of TRIO to get Alumni together to even do community events. Kelly commented it's challenging for student turn out, its a great idea and publicity is always great. Jane commented they tried to do it with SSS students but finding students is always challenging but to have NEEOA involved would be a great asset. Teri asked can we use the Spriggins Grant to fund activities like that? This is something we need to be looking into.

NEOA – Update from Gaelyn Hastings- COE board meeting was held recently

Dr. Harold Minor attended COE's board meeting on Friday and fielded questions and concerns about the ETS and EOC draft grant RFP's.

1. ETS- 12/15 RFP due to come out - due date 2/8 - notification date by 6/28
2. EOC- 1/11 RFP - due date 3/14 - notification 7/18
3. COE and The ED will be hosting webinars in January 2016

In the SSS competition no COE institutional member was defunded who took advantage of the Professional Development from COE, none were defunded.

Extension on budget appropriations- until Wednesday 12/16. Please make calls to our reps and senators to ensure the \$60 million for TRIO is included. This money is not guaranteed until the budget is approved on Wednesday.

ESEA renamed to ESSA (Every Student Succeeds Act)- signed by President Obama last week. COE has submitted suggested language changes such as changing Prior Experience Points to Accountability In Outcomes .

Alumni: COE has an energetic new Alumni staff person dedicated to this important mission, Fernando Cardenas. He spoke during the COE Webinar - Also, Randy Schroeder is a co-chair for the national alumni committee.

**\*\*President-Elect is still Open-** Still in need of some membership push encourage someone to step-up. We need to discuss what might happen if this position is not filled? Alan said the constitution states current president might have to stay on.

**Treasure** – Jane Kimball Foley- Scheduled on Thursday Morning to meet with the bank to get Jane set up on the account and take over.

**Secretary** – Christy Le -sorry the minutes from last meeting are not available due to technical sound difficulties from last meeting, still working on compiling and finalizing the minutes.

**Past-President** – Kelly Ilseman- the major check in is revolving the Paul Spraggins award the application process is fairly similar to last year. At the NEEOA conference we discussed receiving the check from this award some programs received the check with the award but we did not. Tracking down the check is underway. Steve clarified that COE writes a check to NEEOA and then NEEOA redistributes to the states that are appropriate.

## **Standing Committee Reports**

**Nominations & Elections** – Kelly Ilseman- still working on getting Pre-elect filled. Ginny asked about the open pres-elect and have specific people been asked and can that list be shared? Kelly stated that Elise Pratt, Kurt Jack, Renee and Mary up North, our current treasurer have all been asked and declined. Teri added she reached out to UMPI staff, emailed Alyssa West at USM, getting the same responses that people are busy this year. Tony Staffiere said maybe NEXT year but not this year. Al stated that the SSS programs should be a target because they are not writing a grant this year and may have a bit more time for this obligation. Do we have the new SSS programs coming to the MEEOA conference?

**Conference Co-Chair** -Ginny and Becky

-Becky-75 registered and only 37 have not paid so that is really good! Still needing a pub crawl. Tour of the brewery at 7pm details to come.

-Ginny Fowles Ward-packed schedule, the conference is just two days, sits starting later on Thursday morning to allow for travel. Many people are staying over Wed. There are 17 workshops on board, the hotel could not provide 5 break out rooms, added a 4th workshop strand and got rid of the round table, Kim Jones to lead a workshop on advocacy. The only program that would miss the round table would be SSS, so Jane and Tony will lead a workshop for SSS so that will be offered! A Panel of Alumni and resiliency in their own lives. Kim Jones will speak at

lunch about a COE update, Gaelyn will give the NEOA update, and FAME will talk about their college attainment data. One small break for self-care. Some sort of activity to welcome newcomers, believe 14 people who have never attended the conference before. Alan stated we have the yearbook we could give to the newcomers as a hand out info. One year we did a trivia game. Ginny added that the timing is a bit tricky for the newcomers, and there isn't a huge time allotted for this.

Alan asked has the coffee break been scheduled sponsored by Camden National Bank yet? Ginny said no, those details have not been confirmed how about Thursday's 11:15 am. At the Black Bear, perhaps Dave can meet and greet since Alan will not be at the conference. Ginny is going to e-mail Camden National Bank and CC Jane Foley for an invoice

We have 9 ads total of \$650 so far. The hotel site is going to be slightly more expensive they didn't cut us quite a good deal, went with more food on Thursday since its a long day, and boxed lunches for Friday she is hopeful people will stay until the end.

Alan stated that someone needs to connect with Jonathan Henry at Husson has anyone planned anything regarding that? Husson is our Annual sponsor and is invited to the Banquet, usually the President's Reception, have a poster on the wall for Husson and poster for Camden- Becky said she can coordinate that at UMaine to get the posters done! What about Machias Savings bank? Steve thought they came in as a full sponsor. Did they sponsor the yearbook for \$500 last year? We should check with them again this year for sponsorship and have a poster made up just in case. Teri Offered to do the formal invite to all three sponsors if Ginny gets that contact info to Teri. Teri will also Contact Camden National Bank about the Coffee break also!

Are we all set on Bags? Camden National has provided bags in the past. Ginny said we have retro bags from 2007 that we were recycling.

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## **Ad-Hoc Committee/Coordinator Reports**

**Membership** – Lena Michaud

**Alumni** – Michelle Richards

**Conference Awards-** received 5 nominations 1 is an achiever and 4 Rising stars. Don't believe there is yet an official policy for these awards something to think about. We discussed having 2 achievers and 2 Rising Stars. Collette Cormier-Achiever Germain-Rising Star, Teri asked: Do we want the conference committee or executive committee to make this decision? Do we want to recognize all 5 that were submitted? What happened last year Kelly?

Discussion about having ONE achiever and TWO rising stars this year. There should be a policy written up about how many will be awarded from each category. Teri would like to recuse herself from voting since she sent 2 of the nominations.

The sub-committee to vote on this will include Steve, Kelly, Christy, Ginny, Jane- Michelle will collect the votes. Teri will e-mail the nominations out to this sub-committee.

Steve will add this to the conference program featuring the Students and Bios and pictures.

**Policy Seminar Awards-** Wants to put a Call for Nominations out to the ListServe as soon as possible! This is a separate nomination direct through COE nomination form, they could be pooled from the same group of people but not necessarily.

**Development** – Alan Parks/Dave Megquier

Al reported-see attachment sent via e-mail. Details about Treasurer and Conference are most important, he needs to hit up some more people for donations from Bar Harbor for the auction. Posters printed, hosting Camden National and John Henry he will be happy! Machias Saving bank question needs answers? Are they an annual sponsor? Or what level sponsor are they? We need a Contact from Machias Savings Bank, Al will check with Dave and report

Government Relations – Dave Megquier- Not in Attendance

Fair Share – Dave Megquier- Not in Attendance

Hall of Flags – Anthony Staffiere (Unable to Attend)

Public Relations – Karen Keim (Unable to Attend)

Webmaster – Casey Henderson (Unable to Attend)

## **Old Business**

Bi-Laws; - See attached copy of the Proposed Revised Bylaws –

## **New Business**

Policy Seminar - Who are we sending and supporting?- this was discussed earlier.

**MELI-** Steve stated this should be introduced at the MEEOA conference if we are planning to offer this again? Are you planning to be part of that Steve? After the Grants go out he would be available to help with this but his time is tied up right now with Grant writing. What about fall? October? Still announce it at the conference and see the interest it poses? We could keep it general and make it known that this will be offered next year. Maybe a Flyer in the conference bags?

Gaelyn Update: Policy Seminar: 12/18 early bird registration- The state leadership session 3/5-3/6/16. Alumni Policy: COE is conducting a new session during the state leadership training for alumni. Our Alumni often ask how they can help. This strand is designed to train them how to organize, to advocate, and to share their expertise. Any of our Alumni going to Policy should attend.

## **Meeting Adjourn**