

MEEOA Executive Committee Meeting  
September 21, 2015  
University of Maine Student Union, FFA Room

**In Attendance:**

Teri Morse  
Steve Visco  
Kelly Ilseman  
Anthony Staffiere  
Christy Le

**Call to Order** –Teri Morse

**Approval of Agenda-** Motion to approve as is- Christy Le, 2<sup>nd</sup> Tony Staffiere

**Secretary's Report**

Review of the Board Meeting minutes draft from June 2015

**Approval of Minutes** (waiting until next meeting, not enough board members to vote to approve)

**Introductions/Ice Breaker-** not enough people in attendance to complete this activity.

**Development Committee: Dave Megquier?** (not in attendance) Alan will help but does not want to be Point of Contact. Teri has contacted Dave but has not heard back from him regarding any of these positions. Hoping he will continue with this role, but not sure at this point. John Henry is the contact for Husson he is the easiest one to get in contact with. Melissa Moffett is the contact for Machias Savings Bank.

**Government Relations Coordinator: Dave Megquire potentially?** (not in attendance) we need a description written for this position.

\*\* Much discussion about empty Board positions and roles within those positions. Discussion about adding a membership for retirees and at a reduced amount? If its added in the constitution then we don't have to make special votes to have them be active Board members? How do we track down retirees to respond to duties as Board members?

This year there is a slim slate of potential Board members and we are in desperate need of positions to be filled and participation from within the membership!!

\*\*Discussion about the amendments that are going to be proposed to the membership for change, take coordinators off and just have committees. With the descriptions of positions it should be understood that you must attend board

meetings. It was very disappointing to have so many people Not in attendance of this meeting.

Executive Committee remains the same, discussion of moving development and alumni to the standing committees. Discussion revolving that there are too many inconsistencies within the bi-laws that need to be modified to be more consistent. Discussion to form a sub-committee to discuss and modify the proposed changes, to then change the bi-laws to align with the proposed amendments. Sub-committee of Teri, Steve, and Kelly to head this and have something to report back by the next meeting Oct 19, 2015.

\*\*\* Attached to the Meeting Minutes is the Slate of Maine Educational Association 2015-2016 Board Positions and Committees **(e-mailed from Teri)**

## **Board Overview**

### **· By-laws & Robert's Rules of Order**

### **· Board Responsibilities**

discussion on the proposal Dave submitted to change the voting secretary shall mail or e-mail the proposal out to all members now and then follow up again in December, still waiting on this official proposal.

\*Kurt Jack is still on the fence about running for president-elect he will give a commitment within the next month on this

· **Strategic Plan** discussion about some inconsistencies, the executive committee is referenced as the Board of Directors this language will be changed by Teri Morse.

· **2015-2016 Calendar:** Change made Canceling March 7<sup>th</sup> meeting as it conflicts with Policy.

Subcommittee check-in/Goals for the New Year

President – Teri Morse- focus is going to be several things: getting the executive committee openings filled. Send E-mail out to the listserve and start calling people. Pres elect, Kurt Jack with GearUp is serving on the conference committee, has expressed interest in the pre-elect position. Tony recommended to reach out to the new SSS grant programs, Thomas College is well staffed start there. Teri said to contact them for membership also.

\***President-Elect** - (Position open/Update)

**Nominations & Elections** – Kelly Ilesman

**Membership** - Lena Michaud (not in attendance) will be taking this over Casey will be helping with this transition, Teri currently has some membership forms and

checks and will be handing all that over. There is a TD bank in her town so deposits will be handled easily.

**Past-President** – Kelly Ilseman- she was looking for a descriptions of her role and couldn't really find one other than a supportive role. Clarification from last year, our thought process from last year, helping fill in the gaps, she will not be able to go to the NEOA meeting this week. She plans to attend the MEEOA board meetings as long as they do not conflict with her other work schedule.

**\*Treasurer** – - (Position open/Update) Teri has all the information from Daniel Barton, TD Bank has still not issued a debit card so Daniel continues to help with this role until it is filled. Teri would like to see past-president to be able to write checks in this role it will help with transitions. Its very problematic this year where Treasurer is not filled. Steve recommended looking to some long standing members to fill some of the vacant positions. Kelly is going to send some e-mails out to some members specifically to ask to fill the treasurer role.

**Secretary**- Christy Le - June meeting minutes are posted and will be voted on at the next meeting pending enough board members are in attendance to vote. Communication to the members needs to be added to the job description of secretary . Teri will be updating all job descriptions.

**Alumni** – Michelle Richards( not in attendance) nothing to report she was not feeling well and was not able to attend. The awards will assume to remain the same for this year's conference.

**MEEOA Conference Co-Chairs** – Curtis Jack and Ginny Ward (not in attendance) they have done amazing work, Teri has a contract to drop off to the Black Bear. Save the date went out to the list serve and call for workshop proposals also.

**Development** – Dave Megquire? ( not in attendance)

**Government Relations** - Dave Megquire (not in attendance)

**Fair Share** – Dave Megquire? (not in attendance) Gaelynn will be sharing fair share info until we have confirmation from Dave. Suggest asking Karen

**Hall of Flags:** we are on for Wed. March 9<sup>th</sup> but may re think it with Policy that same week considered March 16<sup>th</sup> but its already taken. Wednesday is a great day so that sessions are not missed. 8-12pm set of time hopefully will continue to have Shaun address the group, been very lucky to have elected officials address the group, Maine State grant update it was great. All invites will go out prior to Jan 1<sup>st</sup> so that groups that travel can make arrangements. Big question is do we invite the Gear Up programs? Last year we had to tell them no because its reserved TRIO programs. But we reserve the Space under MEEOA, in the past it has been reserved as a TRIO event. In the past Gear UP had attended. He has reactions on both sides for and not for allowing Gear Up to attend. Teri stated this is a great way to further educate MEEOA members of the role of MEEOA to its fullest extent. Gear Up programs are

able to be MEEOA members, Teri has made an executive decision to allow the inclusion of Gear UP to participate in the Hall of Flags. Would like to add a college visit for those traveling would be a great opportunity.

### **Old Business:**

\*Kelly just e-mailed Melissa Moffet for sponsorship, she needed a form and Kelly sent that to Melissa and is awaiting a response.

Dave Megquier was going to follow up with Melissa Moffett.

\*Development

\*Have not yet received money from Machias Savings Bank. \$500/Yearbook

### **New Business:**

Board Open Seats – Strategy for filling openings.

Goals for 2015-16 - Review NEOA Report –Teri

1. New Membership Welcome Packet- Teri suggest sending a packet of info about the TRIO programs and MEEOA to better inform those new members to know who their partners in MEEOA are. Hoping the new membership person will handle this. – (Paul Spraggins Leadership State Grant program up to \$500 with \$500 Match)

2. Media – Getting the MEEOA Programs in the News! (Fact Book – Monthly highlight) Fact sheets from each Program have the data and numbers and add some pictures to the sheets to use. Would need to include Gear Up programs as well. Highlight successes in general for all MEEOA programs.

\* Tony said at UMA there is a new policy the school will NOT pay for individual memberships any longer. They will pay for institutional memberships but no longer individual memberships. Has MEEOA thought about having Institutional memberships? What would the institutions benefit from being an institutional member?

Move to adjourn- Kelly Ilseman

### **Adjourn**

**\*\*Document Attached: *Tony Staffiere Hall Of Flags Report***