

Maine Educational Opportunity Association
Executive Committee Meeting
December 16, 2011
Polycom
2:00 - 4:00 p.m.

Call to Order

Jess Berry
Shawn Graham
Angela Theriault
Dorrea Felman
Elyse Pratt-Ronco
Aubrey Seppa-Hodgkins

Action: Approval of Agenda unanimous

Secretary's Report

Action: Acceptance of November 2011 Executive Committee Meeting Minutes
Dorrea motion to accept minutes from November
Shawn second
All in favor.

Treasurer's Report

- Memberships are looking good and conference registrations are slowly creeping up.
- Alyssa has been working on tax exempt. Any donations made to MEEEOA are not tax exempt.
- We got a letter with the tax exempt status, but we have not been able to determine whether or not we have to pay Maine State tax.
- Angela is going to keep the documentation with her notes to keep on file for the future.
- About 40 people have registered for the conference.

President's Report

-Jess put in for the COE State Initiative Grant. She doesn't know when we can expect to hear. The money we asked for is likely to be needed sooner than most. She put in for \$720 which will pay for 24 dinners to be covered, the printing costs for the TriO Fact book and a stipend for students to create the Fact Book. They may contact Angela as well.

-Jess sent out invitations to presidents to come to the dinner. Maybe the low registration and response is because of the date or because of the Upward Bound grant being written currently.

- Jess accepted a non TRiO position at UMF, so she will not be able to be the president any longer. The constitution says that the board should represent the geographic area and the representation of the organization as much as possible and the president elect will assume the position immediately. Jess would be happy to stay, but she will not have the flexibility to get the time off and she will not be able to advocate for TRiO at policy seminar.

-Sarah Henry was emailed during the meeting and replied that Jess can remain the president, as anyone can be the president, as long as she is a member of the organization. Dorrea thinks she should take until January to think about it.

-Policy seminar should most likely be attended by someone who has gone in the past.

-We will talk more about the transition at the MEEOA conference.

President Elect's Report

-Shawn has looked into the club that might do the Fact Book. He hopes to hear from the chap sometime soon. He will call next week. We are going to commit to \$125 now and if we get the COE grant, we will be able to pay \$250 as the stipend.

-No nominations have come in yet for policy seminar. Shawn will send out a reminder next week.

Committee Reports:

Conference

-Advocacy seminar by Kim Jones and then roundtables

-Alumni reception has received no responses. What will we do if they don't show up? Maybe we could encourage the TriO directors on the campuses to encourage the presidents to go. What should the contingency plan be? The invitations Jess sent mentioned that the presidents would have a chance to talk with alums. Will they feel like it is a waste of their time? Alyssa sent an email on Sunday night to Angela and Aubrey, saying that she has no one.

-The plan is to still have the reception with the cash bar, no appetizers and if someone does show up then we can have an individual conversation. The committee will still look for an alum because that would benefit everyone to hear.

-Would COE let us spend the money on another event that has a similar goal?

-With 45 people registered, that is \$5,850, there are 3 people who have paid the one day \$75 fee. 60 people is the bottom line \$6,000. Aubrey is going to check and be sure that our quote won't change if we have a smaller number of registrants.

-No ads have been bought for the conference book, but there is \$100 budgeted for printing it. It is about 8 pages right now.

-The non tax-deductible status is deterring people from donating. The committee members are calling people to ask them if that changes anything.

-There are some donations from local businesses and people on campus.

-Anything for the website can be sent to Casey Henderson and then sent to the membership to remind them and include the link to the website.

Nominations and Elections

-We need to start finding people. Margaret Irving and Dorrea will recruit a couple of other people to be on the committee.

Motion to adjourn by Dorrea

Seconded by Shawn.
All in favor.